

SRILANKA TOURISM DEVELOPMENT AUTHORITY

Minutes of Pre Bid Meeting

Subject: Providing Security Services to the National Holiday Resorts of SLTDA

Contract No: SLTDA/RM/NC/NCB/Security-NHR/2020/11R

Date : 20th April 2021

Time : 10.00 hrs.

Venue : Chairman's Board Room

Following officers presented for the Pre-Bid meeting on above subject;

Name	Organization	Designation
Mr. Chandana Wijetathne	SLTDA	Director (Resort Management)
Mr. Amila Medawattha	SLTDA	Asst. Director (Procurement)

➤ **Questions and Clarifications**

Mr. Chandana Wijetathne, Director (Resort Management) / SLTDA explained about the scope of work on this tender and participants were requested to raise any queries / clarifications in respect of same. Accordingly, SLTDA officers briefly discussed followings & decisions were taken in to further consideration.

a) It was advised followings

- Bidders are advised to submit all the requested documents as specified in the Bidding Document (including, Bid Guarantee, PCA3 form, BR, Defence Ministry Registration, Experience proof, Work Plan with uniform details etc.)
- The officers shall be below age 55 (Mandatory).
- Accommodation & Meals for the officers will not be provided by SLTDA.
- Carefully refer the requirement mentioned in the Bidding Document.

b) Bidders raised following questions and answers are as follows

I. **Que.** Shall we need to provide Lady Security Officers for this?

Ans. No. Only male officers are requested.

II. **Que.** What is the validity of the Bid Security?

Ans. It shall be 28 days beyond the date of Bid Validity. Accordingly, the Bid Security shall be valid up to 30th August 2021.

Chairman
Departmental Procurement Committee
Sri Lanka Tourism Development Authority